Academic Probation and Dismissal

Academic Probationary Status

Any time a student’s overall graduate GPA drops below 3.000, the student will be placed on Academic Probationary Status (APS). A student on APS is not a candidate for a degree and may not schedule a masters or doctoral defense.

A student can remove APS by raising their overall graduate GPA to 3.000 or greater within the 12 hours attempted immediately following the semester in which they are placed on APS. These 12 hours (which do not include withdrawals and/or incompletes) must be attempted within the next three consecutive Fall and Spring semesters or within one year if courses are also attempted during Summer. This timeline can be extended only by having an appeal approved by the Graduate Dean.

Conditional admission is a form of APS. Conditionally admitted students must maintain a 3.000 average through the semester in which the first 12 semester hours are completed.

Academic Dismissal and Appeal

Failure to remove APS as described above shall result in dismissal from the Graduate School.

A student may also be dismissed for failing attempted thesis, dissertation, or DNP credit courses. If a student receives more than one grade of “Unsatisfactory” in a 699- or a 799-level course, they will be dismissed from the graduate program.

Students who have been academically dismissed may, with the support of their advisor and department chair or program director, file an appeal with the graduate dean to be allowed to continue in the graduate program. The student must submit a written, signed appeal indicating the reason for their poor academic performance along with a plan for raising the overall graduate GPA to at least 3.000 within a specified timeframe. The graduate dean may stipulate additional or different conditions to the plan. If the appeal is filed within 30 days of dismissal, the student may be considered for readmission in the semester immediately following dismissal. Otherwise, the appeal must be submitted at least 14 days prior to the following deadlines for readmission: July 1 for Fall, November 15 for Spring, and April 1 for Summer.

If the appeal is approved, the student shall be readmitted on APS, with the probation duration documented as one of the readmission conditions. These conditions shall be documented in a readmission letter signed by the student’s advisor, the student’s major department chair or program director, and the graduate dean. The student shall indicate acceptance of these conditions by signing the readmission letter. A student failing to comply with readmission conditions will be academically dismissed.

A student may also be dismissed for reasons related to student misconduct, as per the UAH Code of Student Conduct and the Academic Misconduct Policy. Information about student misconduct is located on the UAH Code of Student Conduct webpage and the UAH Academic Misconduct Policy webpage.

Graduate students who have been dismissed must sit out for a minimum of two years before they can re-apply to any UAH graduate program.