

# Academic Achievement

---

## Honor Scholar

An undergraduate student in good standing earning 12 or more hours in a semester with a GPA of 3.50-4.00 is distinguished by being identified as an honor scholar. A GPA of 4.00 is noted with an asterisk "\*\*".

## Scholar

An undergraduate student in good standing earning 12 or more hours in a semester with a GPA of 3.00-3.49 will be designated on the list of scholars.

## Graduation with Honors

Graduation with honors at the baccalaureate level requires a minimum of 60 semester hours at UAH. Honors will be determined by the GPA for the last 60 semester hours of coursework taken at UAH or the overall GPA for all coursework taken at UAH, whichever is higher. The academic terms containing the last 60 semester hours of coursework taken at UAH will be identified and the GPA of all UAH courses taken during those terms to satisfy graduation requirements will be computed and the honors will be determined as follows:

- If the GPA computed as above is 3.90 or above, the student graduates summa cum laude.
- If the GPA computed as above is 3.70 or above (but below 3.90), the student graduates magna cum laude.
- If the GPA computed as above is 3.40 or above (but below 3.70), the student graduates cum laude.

## Honors Convocation

The University faculty recognizes and honors those students who have attained academic excellence at a convocation held in the spring of each year. At the Honors Convocation, students who have been inducted into the honor societies, who have been named to the dean's list in each college, and who have attained excellence in academic programs are recognized.

## Academic Warning, Probation, and Dismissal/Suspension

In order to be in good academic standing, students must maintain a GPA above the Academic Action Threshold (AAT), which varies according to classification. For freshmen and sophomore students, the AAT is 1.9; for juniors and above, the AAT is 2.0. A student whose semester GPA at UAH falls below the applicable AAT will be placed on academic warning, probation, or dismissal.

### Academic Warning

Students are subject to academic warning if they are in good standing and earn less than the applicable AAT for the semester; or if they earn the applicable AAT or greater for the semester but the UAH cumulative is less than the applicable AAT.

### Probation

Students are subject to academic probation if they are on academic warning and the current semester GPA is less than the applicable AAT and the UAH cumulative is less than the applicable AAT.

### Dismissal/Suspension

Students are subject to academic dismissal if they are on academic probation and the current semester GPA is less than the applicable AAT and the UAH cumulative is less than the applicable AAT.

A regularly admitted student dismissed for the first time is automatically eligible to re-enter after being out of school one term. A student admitted in any special category and dismissed for the first time must petition the Admissions Committee for permission to re-enter after an absence of at least one term. A student dismissed for the second time is considered suspended and disqualified for readmission. After a period of one year, such student may petition for re-admission. Individual colleges may have additional requirements specific to their programs. Refer to college sections.

## Conditional/Probational to Regular Status

Students admitted conditionally or on probation will be evaluated for regular student status after completion of at least 15 semester hours at UAH. If the student at that time has earned a 2.00 on all UAH coursework, the Conditional/Probational classification will be changed to regular student status. The deadlines to submit a petition for readmission to the Registrar's Office (SSB 120) are July 1 for Fall, November 15 for Spring, and April 1 for Summer readmission.

## Academic Appeals Process

Academic appeals will originate in written form by the student and will be processed through the Chair of the student's major department, the Dean of the College, and the Office of the Provost and Executive Vice President for Academic Affairs, in that order. Students classified as "special" will be routed through the most appropriate academic dean. Students should contact their major advisor for assistance. The decision of the Provost is final.

## Transcripts

There are two ways to request an official UAH transcript.

1. Fill out the transcript request form (<http://www.uah.edu/images/admissions/Registrar/Charger%20Central/Forms/offtran071116.pdf>). The completed form and payment information can be sent via fax to 256.824.7780, scanned and emailed to [registrar@uah.edu](mailto:registrar@uah.edu), mailed to our office, or dropped off in-person.
2. You can also request electronic or paper official transcripts through the National Student Clearinghouse ([https://www.studentclearinghouse.org/secure\\_area/Transcript/login.asp?FICEcode=00105500](https://www.studentclearinghouse.org/secure_area/Transcript/login.asp?FICEcode=00105500)).
  - o In order to send PDF transcripts, you must request them through the link above.

**Please note:** effective August 1, 2016, a 3% convenience fee will be added to all credit/debit card payments. However, if you use the National Student Clearinghouse ([https://www.studentclearinghouse.org/secure\\_area/Transcript/login.asp?FICEcode=00105500](https://www.studentclearinghouse.org/secure_area/Transcript/login.asp?FICEcode=00105500)) to request transcripts, you will *not* be charged the convenience fee.

## Course Numbering System

Range Year	Student Normally Takes Courses
001-099	Refresher (noncredit)
100-199	Freshman
200-299	Sophomore
300-399	Junior (upper-level)
400-499	Senior (upper-level)
500-599	Graduate
600-699	Graduate
700-799	Graduate, Ph.D. level