Application Procedure

Application Process
To be considered for admission to a master’s, doctoral, or graduate certificate program, students must submit a completed graduate application for admission, pay a nonrefundable application fee, and submit transcripts from previously attended academic institutions. Depending on the academic program, students may also be required to submit additional supplemental items, which may include test scores, resume/CV, recommendation letters, personal statement, writing sample, and/or proof of a professional license. These required items vary by academic program. Students can view these requirements within the application portal. For more specific information about graduate admission requirements and the application process, visit uah.edu/grad-apply (https://www.uah.edu/admissions/graduate/apply-for-admission/).

Prospective students should apply well in advance of the priority application deadline to ensure adequate time to submit all required documents and receive a departmental decision. Students who fail to enroll in classes within one year of their date of admission must submit a new application.

Concurrent Degrees
An applicant for an additional graduate program (including a different degree in the same discipline, e.g. adding a master’s program to a Ph.D. program, or adding a certificate) who has been previously admitted to the Graduate School must apply for admission to the new program by submitting a new graduate application for admission. The student must inform the chairs of both departments/programs that he/she is pursuing two degree programs concurrently.

Disciplinary History Review
UAH is committed to insuring a safe learning environment for all students, faculty, and staff. As a part of this commitment, students who indicate on their admissions application that they have pending criminal charges or have been convicted of a crime may be required to disclose information as a required step in the application process. In addition, students who have ever been expelled or dismissed from an educational institution for disciplinary reasons may also be required to disclose information as a required step in the application process. A previous conviction, pending criminal charges, or other expulsion or dismissal does not automatically bar admission to the University, but does require review and evaluation.

Ownership of Submitted Documents
All credentials and documents submitted become the property of The University of Alabama in Huntsville. The originals or copies of the originals will not be returned to the applicant or forwarded to another institution, agency, or person.

Fraudulent Records
If it is found that an applicant has made a false or fraudulent statement or an omission on the application for admission, the residency statement, or any other accompanying documents or statements, the applicant may be denied admission. If the student is already enrolled when the fraud is discovered, the case will be adjudicated using the procedures specified for violations of the Student Code of Conduct and may result in the student’s admission being rescinded and the student being dismissed from the University.